

**Humane Society of McDonough County**  
**Meeting Minutes**  
**Monday, October 10, 2011, 5:30 p.m.**  
**Room 114, Spoon River College**  
**208 S. Johnson Rd., Macomb**

**Call to Order:** The meeting was called to order at 5:35.

**Roll Call:** The following members were in attendance: Kathy Chambers, Dawn Gray, Terri Hare, Shelly Palmer, Kate Shattuck, Bonnie Skripps, and Angie Ward.  
A guest was Karen Klinedinst.

**September Minutes:** A correction in the wording of explanation regarding use of Form 990e was suggested to say there was a limit of \$25,000 to use the short reporting form. The meeting room was corrected to say 114. Kathy made the motion to approve with changes; Dawn seconded. Minutes were approved.

**Guest Presentation:** Karen Klinedinst provided an overview of the Fulton County- base program, *Pet Fix Alliance*. *Pet Fix Alliance* has the goal of improving the relationship between people and animals by providing transportation to low-cost spay/neuter services in conjunction with the Animal Protection League (APL) in Springfield. The alliance has taken 30 spay/neuter transports for a total of 505 female dogs and cats. They estimate that in a two year span, 22,808 puppies and kittens were prevented from being born – resulting in a win-win situation for all. Karen shared with the Board the promotional ideas and materials they use to spread word throughout the communities of Fulton County of the monthly transports, the fee schedule, and the procedures used for collecting and processing the cats and dogs. Pricing includes rabies and parvo/distemper or feline distemper vaccinations. With the cooperation of service organizations and town leadership they use various community buildings as collection points for pick-up by the Springfield APL truck. Springfield APL requires a minimum of 40 animals each trip (once a month). They would allow us to coordinate with Rushville to reach the minimum number. Fulton County's program is run by five volunteer women. They advertise 3-6 weeks in advance of the pick-up date. The cats and dogs are transported for an overnight stay in Springfield and returned the next day. They offer transport from as far away as Avon. People come between 6:30 and 7:30 in morning to drop off their cats and dogs; they pick them up the next day between 9 and 9:30 a.m. They have some crates and nine live traps for people to borrow.

Karen shared a handout on services to McDonough County which resulted in 16 female dogs/cats transported, with an estimated 752 being prevented born. Karen would help us get a similar program started, and suggested we use Quincy APL since it is closer to us. Post surgery problems are treated for free by APL. They use Fire Department buildings for collection of animals in small towns, or community buildings such as the Moose Lodge. Paperwork for individuals takes about 15 minutes time. Pricing includes rabies. Fulton requires parvo/distemper for dogs and feline distemper for cats. They also charge a \$3 processing fee. They fill out paperwork for people in advance; let them check over when bring animals in. They also have a welcome bag and membership form; have vet information included in bag; kitty toy or dog treat with their cards in the bag.

Karen cautioned that it takes a few years to see difference in the number of animals at the shelters. She also said that whoever takes the phone call inquiries needs to be nonjudgmental and polite; need to be the "priest" and listen but don't respond with opinion – be educational and

polite. They have two volunteers assigned to call people back when they leave a message. Both of their numbers are in the newspaper ads.

Karen left us her phone number (309-338-0641), with the invitation to call with additional questions/requests for assistance. Angie Ward and Cheryl Bailey will research costs and supplies that are provided by APL. This will be an upcoming Board discussion.

### **Board & Committee Reports**

#### *President's Report – Terri*

1. Secretary of State Annual Report – Being done by Kate
2. Transparency of Annual Reports – Compliance Guide dictates we have to make available to public; put on website as a PDF
3. Receipts for Donations – need to give receipts for donations of \$250 or more
4. Christmas Dinner – Dec. 6th
5. Next Newsletter – end of October/early November

#### *Vice President's Report – Dawn*

1. Postal Rates for Mailers tabled

#### *Treasurer's Report – Terri*

September report disseminated. Suggestion to include account balances on the report as well as the monthly report was made and agreed to.

#### *Membership Report – Kate*

Two memberships in September: 1 Family and 1 individual.

#### *Events – Shelly*

Bark Recap: 94 dogs \$658 in registration and \$50 for shelter dog bandannas \$79.21 in donations

The new Pet Walk was a success.

We had trouble getting vendors and sponsors this year; need to contact businesses and individuals at least 6 months in advance.

We might break even on expenses.

Dawn has contacted newspaper and for profit newspaper and radio station in Galesburg about remotes and advertising contracts; also a TV station in Quincy

**Other Business:** Terri shared a letter she received about the poster pictures.

**Next Meeting:** November 14, 2011

**Adjournment:** 7:00

Board & Committee Reports:

President's Report – Terri

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